

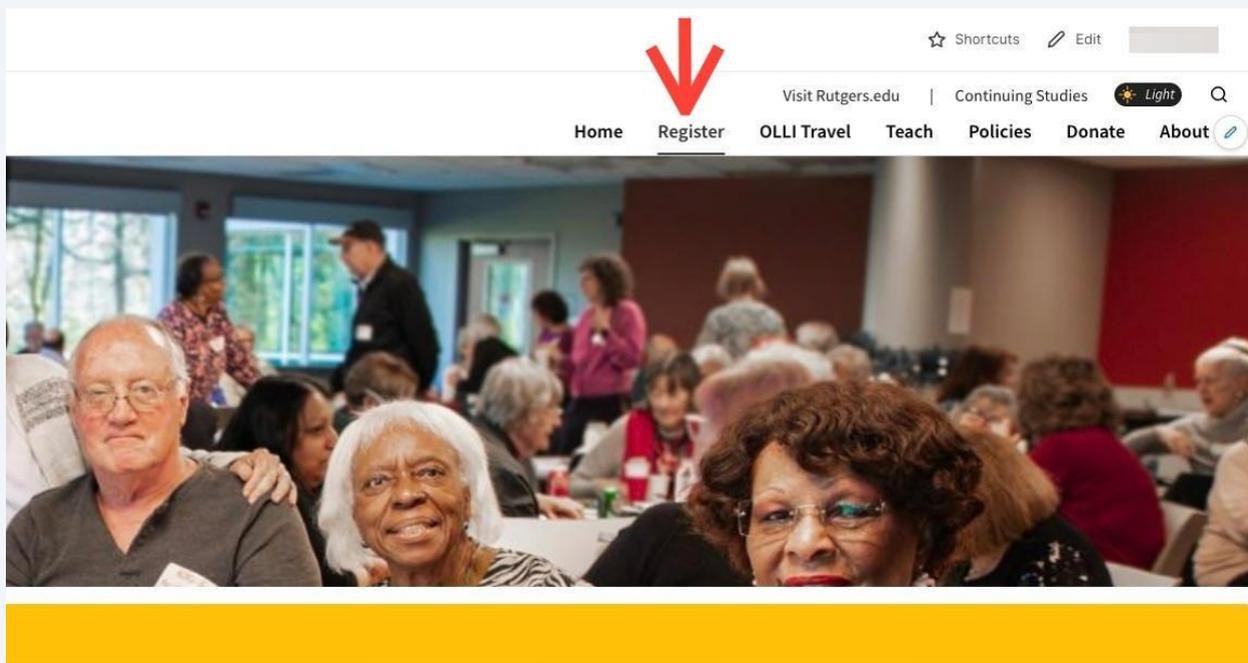
How To Register Online for OLLIRU Courses

For any questions, please contact
olliregistrations@docs.rutgers.edu

Step 1: Getting to the Registration Page

1 Navigate to <https://olliru.rutgers.edu/>

2 Click "Register" in the Navigation Menu.



3 Click "Register"

The screenshot shows a course registration interface. At the top, there are tabs for 'Winter', 'Spring', 'Summer', and 'Fall'. Below the tabs is a search bar with the text 'Search Courses' and an 'Apply' button. A red button labeled 'Add Course' is positioned below the search bar. The main content area displays two course listings. The first listing is for '*OLLI-RU 2024 Membership' with an 'edit' link. Below this is a table with the following data:

Course Code	Date(s)	Time(s)	Instructor(s)	Location(s)	Action
2024	1/17/2024 — 1/13/2025	Saturday Morning	N/A	Online/Remote	Register

The second listing is for '*Test Course: Try Your Username and Play with the Registration System' with an 'edit' link. Below this is another table with the same headers as the first table, but it is empty.

A red arrow points to the 'Register' button in the first table row.

Step 2: Register/Login in to Add Courses

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This will take you to a new page to search and add OLLIRU courses. Click the "Register/Login Now" button on the bottom right of the screen.

Membership questions: email olliregistrations@docs.rutgers.edu or call 848-932-6554

Status	Registration Available
Course ID	membership-
Section ID	2024
Session	Membership
Category	Recreational
Dates	1/17/2024 - 1/13/2025
Instructor	N/A, -
Location	N/A, n/a

Course Prerequisites	None
Refund Policy	No refund is available.

Fee(s)	
\$ 50	Tuition

\$ 50	Total Fees
--------------	-------------------

[Need to register for someone else? Click here](#)

[Back](#) [Register/Login Now](#)

You must login to your account or create a new account to add to your cart.



5

If you have previously created an account, enter your User Name and Password and click "Login".

If you forgot the password, click "forgot password". If you don't know your user name email us at olliregistrations@docs.rutgers.edu.

If you do not currently have an account, choose "Create Account".

process. If that case occurs, you will be notified on the Checkout page before submitting your final order.

EMAIL Address(es) for each registrant MUST be UNIQUE.

Already have an account?
Please enter the username and password for your account.
If you do not have an account, use the New Account option below.

* required information

* User Name

* Password

Login [Forgot Username?](#) [Forgot Password?](#)

New Registrant
Click on the Create Account button to create a new account.
You will add a username and password during the process.

Create Account 

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Fill out the following registration form. **It is only required to fill out the information with a red asterisk.**

Product Search

Program Search

Contact Us

Do not create a new account for each registrant.

Red Asterisk - Denotes Required Fields to create an Account.

Each account MUST have a UNIQUE EMAIL ADDRESS - email addresses cannot be reused.

Are you within the European Union? Yes No

Name Prefix

First Name *

Middle Name/Initial

Last Name *

Name Suffix

Job Title

Affiliated Company/Employer

If applicable

Home Address

Address 1

Address 2

7 Check "Yes" next to the **Profile Consent** statement.

Password Requirements:
* From a minimum of 8 to a maximum of 15 characters - case sensitive
* Special characters allowed: !#\$%&()*+,-./:;<=>@[\\]^_`{|}~

User Name (6-50 characters) *

New Password *

Confirm Password *

PROFILE CONSENT

Rutgers, Division of Continuing Studies (DoCS) is committed to respecting the privacy and information security of the clients we serve through this site and through all its programs. By using DoCS' websites, you agree to DoCS's collection and use of personal and non-personal information as described in this statement.

Yes [Consent Statement](#)



8 Click "Submit".

Password Requirements:
* From a minimum of 8 to a maximum of 15 characters - case sensitive
* Special characters allowed: !#\$%&()*+,-./:;<=>@[\\]^_`{|}~

User Name (6-50 characters) *

New Password *

Confirm Password *

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Yes [Consent Statement](#)



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Now you can log in using the username and password you have chosen in the previous form.

process. If that case occurs, you will be notified on the Checkout page before submitting your final order.

EMAIL Address(es) for each registrant MUST be UNIQUE.

Already have an account?
Please enter the username and password for your account.
If you do not have an account, use the New Account option below.

* required information

* User Name

* Password

Login [Forgot Username?](#) [Forgot Password?](#)

New Registrant
Click on the Create Account button to create a new account.
You will add a username and password during the process.

Create Account

Having Issues?

If you are still unable to access your account, please do **not** create a duplicate account.

For all the ICOR helpdesk assistance.

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Step 3: Adding to Cart

10 Once logged in, at the bottom right, click "Add to Cart".

The screenshot shows a course details page. On the left, there are sections for 'Category', 'Dates', 'Instructor', and 'Location'. The 'Category' is 'Recreational', 'Dates' is '1/17/2024 - 1/13/2025', 'Instructor' is 'N/A, -', and 'Location' is 'N/A, n/a'. Below this is a section for 'Course Prerequisites' (None) and 'Refund Policy' (No refund is available). Further down is a 'Fee(s)' section with a table:

Fee(s)	
\$ 50	Tuition
\$ 50	Total Fees

At the bottom right, there is a blue link: "Need to register for someone else? Click here". Below the link are two buttons: "Back" and "Add to Cart". A large red arrow points down to the "Add to Cart" button.

From here if you would like to add an OLLIRU course, choose "Continue Shopping".

The screenshot shows a shopping cart page. At the top, it says "Last Viewed: OLLI-RU Membership". Below is a table with the following columns: Course ID SectionID, Title / Schedule Items, Qty, Item Fee, Total Fees, and Pay Amount.

Course ID SectionID	Title / Schedule Items	Qty	Item Fee	Total Fees	Pay Amount
membership-2024	OLLI-RU Membership 1/17/2024 - 1/13/2025 Days: Promo Code: <input type="text"/>				
remove	Tuition	1	\$ 50	\$ 50	
Sub-Total:				\$ 50	\$ 50.00
TOTAL:				\$ 50	\$ 50.00

Below the table, there is a message: "Recalculation is required to save Quantity, Pay Amount, OnAccount, or Promo Code changes before Checkout. Quantity and Discount changes may reset all Pay and OnAccount Amounts to default values." At the bottom, there are three buttons: "Recalculate", "Checkout", and "Continue Shopping". A large red arrow points up to the "Continue Shopping" button.

Step 4: Searching OLLIRU Courses

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To search, use the "Department" dropdown and find **OSHER Lifelong Learning Institute**. This will show all OLLIRU courses.

Course Search

Product Search

Program Search

Contact Us

Keyword field searches course codes, titles, descriptions, and instructor names.

Remember - You must login or create a new account to add items to your cart.

Advanced Search

Category Search

Keyword

Rutgers Department

OSHER-Lifelong Learning Institute

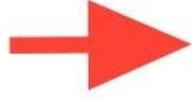
Start Date

- From Date -

- To Date -

Search

Clear Search



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Contact Info Privacy Policy Refu

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Select "Search".

Course Search

Product Search

Program Search

Contact Us

Keyword field searches course codes, titles, descriptions, and instructor names.

Remember - You must login or create a new account to add items to your cart.

Advanced Search

Category Search

Keyword

Rutgers Department

OSHER-Lifelong Learning Institute

Start Date

- From Date -

- To Date -

Search

Clear Search



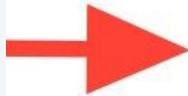
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Here is the listing of all OLLIRU courses. The right column shows if Registration is available. Select your chosen course.

OSHER-Lifelong Learning Institute Online	Winter 2025	1/07/2025 2/04/2025	1:00 PM 2:30 PM	Tu	\$ 60	Registration Not Available
Movies About Leaving One's Comfort Zone OSHER-Lifelong Learning Institute Online	Winter 2025	1/08/2025 2/05/2025	1:00 PM 2:30 PM	W	\$ 60	Registration Not Available
New Jersey Law Today OSHER-Lifelong Learning Institute Online	Winter 2025	1/08/2025 2/05/2025	1:00 PM 2:30 PM	W	\$ 60	Registration Not Available
New Jersey's Explosive History OSHER-Lifelong Learning Institute Rutgers Lifelong Learning Center	Fall 2024	10/17/2024 11/14/2024	10:30 AM 11:30 AM	Th	\$ 60	Registration Ended
New Orleans Music and Culture OSHER-Lifelong Learning Institute Online	Winter 2025	1/10/2025 2/07/2025	10:30 AM 12:30 PM	F	\$ 60	Registration Not Available
New York Botanical Garden Holiday Train Show OSHER-Lifelong Learning Institute Rutgers Lifelong Learning Center	Fall 2024	11/19/2024	8:30 AM 3:30 PM	Tu	\$ 185	Waiting List Available
OLLI-RU Membership OSHER-Lifelong Learning Institute N/A	Membership	1/17/2024 1/13/2025			\$ 50	Registration Available
One and a Half Wife by Meghna Pant OSHER-Lifelong Learning Institute Online	Winter 2025	1/08/2025 1/29/2025	10:30 AM 11:30 AM	W	\$ 48	Registration Not Available
Painting Studio OSHER-Lifelong Learning Institute Online	Spring 2024	3/04/2024 5/06/2024	1:00 PM 2:30 PM	M	\$ 120	Registration Not Available
Painting Studio OSHER-Lifelong Learning Institute Online	Fall 2024	9/09/2024 11/11/2024	1:00 PM 2:30 PM	M	\$ 120	Registration Ended
Palestine 1890-1913	Winter 2024	1/10/2024	1:00 PM	W	\$ 48	Registration Not



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Click "Add to Cart."

Course	None
Prerequisites	
Refund Policy	There are no refunds for trips. However, registrations can be transferred to another individual. It is the responsibility of the registration holder to inform the OLLI-RU office of any transfer by emailing olliregistrations@docs.rutgers.edu .
Fee(s)	
\$ 185	Tuition - for Non-Member. MEMBER = \$165. Members see updated rate after added to cart
\$ 185	Total Fees
<p>Need to register for someone else? Click here</p> <p>Back Add to Cart</p>	



Step 5: Navigating to the Cart



Your cart shows your total amount and items. You can continue shopping, or checkout.

Course ID SectionID	Title / Schedule Items	Qty	Item Fee	Total Fees	Pay Amount
botanical- botanical-t1-f24 remove	New York Botanical Garden Holiday Train Show 11/19/2024 - 8:30 AM - 3:30 PM Days: Tu Tuition	1	Waitlist		
Sub-Total:				\$ 0	\$ 0.00
membership- 2024 remove	OLLI-RU Membership 1/17/2024 - 1/13/2025 Days: Promo Code: <input type="text"/> Tuition	1	\$ 50	\$ 50	
Sub-Total:				\$ 50	\$ 50.00
Total:				\$ 50	\$ 50.00

Recalculation is required to save Quantity, Pay Amount, OnAccount, or Promo Code changes before Checkout.
Quantity and Discount changes may reset all Pay and OnAccount Amounts to default values.

[Recalculate](#)
[Checkout](#)
[Continue Shopping](#)

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If you want to find your cart at any time, the blue menu navigation shows your cart and the amount of items. Click "Cart".

the Division of Continuing Studies [Cancel Order](#) [Cart \(2\)](#) [My Account](#)

SEARCH RESULTS

Last Viewed: [Acrylic Art](#) [OLLI-RU Membership](#) [New York Botanical Garden Holi](#)

Click on Title or Dates column label to change sort.
Click on the Title to view Details.

Title/Facility	Session	Dates	Times	Days	Fee	Status
NEW Evening Teaching Learning PD Mathematics Science and Computer Education Rutgers Lifelong Learning Center	Fall 2024	11/13/2024 11/13/2024	5:30 PM 7:30 PM	W	0	Registration Available
Great Mysteries: Discuss Harrison Ford OSHER-Lifelong Learning Institute Online	Winter 2025	1/08/2025 2/05/2025	1:00 PM 2:30 PM	W	\$ 60	Registration Not Available
Great Mysteries: International Short Stories OSHER-Lifelong Learning Institute Online	Winter 2025	1/07/2025 2/04/2025	1:00 PM 2:30 PM	Tu	\$ 60	Registration Not Available
NEW Math Assessment Program, Math Mastery Mathematics Science and Computer Education Rutgers Lifelong Learning Center	Winter -2024	1/15/2025 1/15/2025	10:00 AM 2:00 PM	W	\$ 100	Registration Available
Placed based Learning Through the Rutgers Research Boat Mathematics Science and Computer Education Morgan Marina	Summer -2024	8/15/2024 8/15/2024	9:15 AM 11:15 AM	Th	0	Registration Ended

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You will be brought back to your cart. Choose "Checkout".

Course Search
Product Search
Program Search
Contact Us

botanical-t1-f24 remove	11/19/2024 - 8:30 AM - 3:30 PM Days: Tu Tuition	1		Waitlist	
				Sub-Total:	\$ 0
membership-2024 remove	OLLI-RU Membership 1/17/2024 - 1/13/2025 Days: Promo Code: <input type="text"/>	1	\$ 50	\$ 50	
				Sub-Total:	\$ 50
				TOTAL:	\$ 50

Recalculation is required to save Quantity, Pay Amount, OnAccount, or Promo Code changes before Checkout.
Quantity and Discount changes may reset all Pay and OnAccount Amounts to default values.

[Recalculate](#) [Checkout](#) [Continue Shopping](#)

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19 Check "General Refund Policy" and click the "Place Order" button.

Course Search
Product Search
Program Search
Contact Us

Course ID SectionID	Title / Schedule Items	Qty	Item Fee	Total Fees	P Am
botanical-botanical-t1-f24 remove	New York Botanical Garden Holiday Train Show 11/19/2024 - 8:30 AM - 3:30 PM Days: Tu Refund Policy	1	Waitlist		
Tuition					
				Sub-Total:	\$ 0
membership-2024 remove	OLLI-RU Membership 1/17/2024 - 1/13/2025 Days: Refund Policy	1	\$ 50	\$ 50	
Tuition					
				Sub-Total:	\$ 50
				TOTAL:	\$ 50

I have read and accepted the following terms and conditions
 General Refund Policy

Place Order **Cancel**

Your order is bound by the current Refund Policy unless a course specific refund policy is listed. After clicking the "Place Order" button, do not click the "Place Order" button again and do not click the "Refresh" button in your internet browser, or you may be charged more than once.

Step 6: Payment Method

20 Your total amount will be shown. Click "Next - Payment Method".

\$ 50.00

Total amount to pay: \$50.00

Next - Payment Method

21 Click "enter credit / debit information".

Make Payment 1 Payment Information 2 Payment Method

Select A Payment Method

Credit / Debit

Card transactions for Rutgers University are processed by Fiservnet Campus Commerce, USA.

[+ enter credit / debit information](#)

eCheck

[+ enter eCheck information](#)

22 Enter the following form for your payment method.

Make Payment 1 Payment Information 2 Payment Method 3 Payment Information

Enter Credit / Debit Payment Information

Required fields are marked with an *

Card Number *

Account Holder Name *

Expiration Date *
MM/YY

CVV2 Code *

Billing Address

Country *
Select One...

Address *

City * State/Province/Country * Zip *

23 Click "Submit Payment".

Information Recap

Information

Address *

Order Email

Amount

OSHER-Lifelong Learning Institute

\$50.00

Total amount to pay: \$50.00



Submit Payment for \$50.00